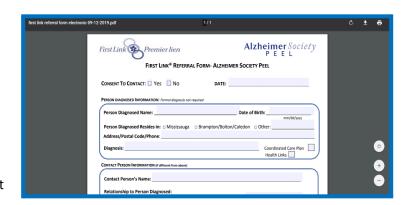


First Link Electronic Form Submission Tip Sheet

Initial setup

- 1. Download the form
- 2. Click Save
- 3. Save to your desktop or other directory
- 4. Click SUBMIT
- 5. Allow Adobe to access your Email Account
- 6. Close any Drafts that may be open



Subsequent Use

- 7. Next time send directly from your saved form
 - a. Retrieved saved form
 - b. Fill out the form
 - c. Click Save to save your completed form
 - d. Click Submit
 - e. A new email page will load
 - f. Input the email address < first.link@alzheimerpeel.com >
 - g. Attach the saved completed form
 - h. Click send
 - i. Close any Drafts that may be open

